

HOLY FAMILY BOARD OF EDUCATION
MEETING MINUTES
School Cafeteria
December 11, 2023 at 6:30 p.m.

I. Call to order

- A. Prayer: Ben Mergen
- B. Roll Call

Board Members: Heather Cruz, Joe Stangler, Amy Casey, Nate Brever, Ben Mergen, Rebecca Wohletz, Aaron Goebel, Fr. Edward, Mary Sowada

Present: Father Edward, Mary Sowada, Heather Cruz, Rebecca Wohletz, Amy Casey, Ben Mergen, Joe Stangler, Nate Brever.

Absent: Aaron Goebel

II. Recommended Actions

A. Routine Matters

1. Approval of the Agenda - *Nate made a motion to approve, followed by Rebecca.*
2. Approval of Minutes from the November meeting - *Rebecca made a motion to approve, followed by Amy.*
3. Review of quarterly financial reports (October, January, April, year-end report in August) - *Quarterly will be reviewed again in January.*

B. Updates/Continued Business

1. Update on new family activity night - *Has been rescheduled since only one family had signed up. Plan is to postpone it until January or February. Idea is to get new families into the building. Ideas are still welcome. Rebecca brought up about having stations around the school with projects possibly around Valentine's Day or Easter. Nate brought up possibly having a drive through light show, or live nativity with hot chocolate and cookies.*
2. Possible updates or changes to Employee Handbook - *Jan and Mary are still working on language for the handbook and work agreements for Safe & Sick Leave starting in January. There is a maximum of 48 hours that are given. Teachers are set since they have 10 days. Consensus is to go with an accrual basis, where staff would be prorated with the amount of hours that would be carried over. Rebecca made a motion to approve to go ahead with an accrual basis, Ben seconded.*
3. Updates with new employment laws and policies

C. New Business

1. Current enrollment/enrollment projections - *Mary's projecting 15 kindergarten students, she doesn't see any current students leaving. Preschool options of keeping the same full-time and two day part time days has been working good.*
2. 2024-2025 budget items for considerations/salary scale/budget draft #1 - *Teachers would like to see another 4% increase, along with consideration for combining sick days and personal days. Other staff besides teachers would like to be paid for two additional holiday days.*

III. Information and Proposals

- A. Pastor – *Nothing to report*
- B. Principal Update – *Lori and Sister Galucianna created power point presentation about her hometown and home life at the orphanage. Children have been very interested in learning about her.*
- C. Committee Reports – Snowball - *Rebecca said things are moving along and raffle information will be going into the Star Post. There will be some additional games and reservations for tables.*

D. Confidential Matters – *None to report.*

E. Parish Council Joint Meeting for next council meeting - Nothing to report. Rebecca made a motion to adjourn the meeting, followed by Ben.

IV. Next Board meeting: Mon., January 8th – 6:30 p.m.